



Headteacher : Ms K Coll
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7th February 2025

Dear Parents

Spring Term Parents Evening - Reception to Year 6 Pupils

Parent's Evening will be on **Thursday 13th February**, after school from **3.30pm to 6pm**. This is an opportunity to meet with your child's Teacher to discuss their progress.

Appointments can be made in person, from **Monday 10th February**, by noting your child's name against your preferred time on the sheets available in the school foyer area.

Meetings will be held in the School Hall as normal but if you wish to see your children's books please go to their Classroom **15 minutes before** your appointment with the Class Teacher in the School Hall. You may also go to the Classroom after your appointment if this is more convenient.

PLEASE DO NOT BE LATE TO THE HALL FOR YOUR ALLOTTED APPOINTMENT TIME

Parents who are late for their appointment, may have to rearrange for a later date

We ask that all parents observe the following rules:

- Please note that we are not offering a crèche facility this year. If you have to bring your child with you to the meeting – you must keep them with you at all times.
- Please do not leave your child/ren unsupervised in the external areas of the school
- Please do not arrive more than 10 minutes prior to your allocated time

Yours sincerely

Ms K Coll
Headteacher